

# SeeMyLegacy: Disbursement Account Set-Up

SeeMyLegacy facilitates community participation and manages payment collection for you. To keep you informed and connected with giving in your community, please provide the following information to utilize the platform.

Please fill out the required information and send back to [support@seemylegacy.com](mailto:support@seemylegacy.com).

## Community Information

*The following information will be included in the Donation Acknowledgment Letters (Tax Receipts) that are provided to community members who donate to any one of your Campaigns and check out online through the SeeMyLegacy Platform.*

Community Name

Street Address

City

State

Zip Code

( )

Phone Number

EIN

## Payment Disbursement Information

*Disbursements occur for transactions executed and funds received by SeeMyLegacy. Communities can opt for disbursement of funds via ACH Transfer or Check. For each disbursement, an email confirmation, with an itemized list of donations, will be sent to a designated contact at your community.*

ACH Transfer:  OR Check:

For ACH:

For Check:

Bank Name

Street Address

Account Number

City, State, Zip Code

Routing Number

Email Contacts for Disbursement Notifications: For multiple contacts, please separate emails with commas.

*If you would prefer to have funds disbursed into multiple bank accounts based on the specific Campaign, please reach out to [support@seemylegacy.com](mailto:support@seemylegacy.com) to coordinate a multi-organization account set up.*

